

Quick Reference Guide for Product Social Impact Assessment

Step 1:



Prepare

- Perform Materiality Assessment
- Initial screening with generic data sources

List of material topics

Step 2:



Define Goal and Scope

- Describe product system and scenarios
- Describe life cycle stages and actors

Check



Key screening questions:

1. Does the process occur in a country with human rights violations?
2. Is the process known to present social risks to stakeholders?
3. Are there risks from the lifecycle actor structure or organization, i.e. are there many small-scale entrepreneurs?

Long list of life cycle actors

Step 3:



Identify Hotspots

- Screen which life cycle actors can have positive or negative impacts

Short list of life cycle actors

Step 4:



Life cycle impact assessment

- Collect data on material social topics and performance indicators
- Score each material topic on the 5-point reference scale

Plot result on scale

Reference scale

- | | |
|----|---|
| +2 | best in class, continuous improvement |
| +1 | beyond generally acceptable situation, continuous improvement |
| 0 | generally acceptable situation |
| -1 | unacceptable situation but improving |
| -2 | unacceptable situation, no improvement |

Workers

- 1.1 Occupational Health and Safety
- 1.2 Remuneration
- 1.3 Child labour
- 1.4 Forced labour
- 1.5 Discrimination
- 1.6 Freedom of association and collective bargaining
- 1.7 Work-life balance

Users

- 2.1 Health and safety
- 2.3 Responsible communication
- 2.4 Privacy
- 2.5 Accessibility
- 2.6 Affordability
- 2.6 Effectiveness and comfort

Local communities

- 3.1 Health and Safety
- 3.2 Access to tangible resources
- 3.3 Community engagement
- 3.4 Skill development
- 3.5 Contribution to economic development

Small-scale entrepreneurs

- 4.1 Meeting basic needs
- 4.2 Access to services and inputs
- 4.3 Women`s empowerment
- 4.4 Child labour
- 4.5 Health and Safety
- 4.6 Land rights
- 4.7 Trading relationship